

 <b>MISHRA DHATU NIGAM LIMITED</b> (A Govt. of India Enterprise) CIN: U14292TG1973GOI001660 P.O. : Kanchanbagh, Hyderabad- 500 058. Phone : 040-24184578/4262, Fax :040- 24340764 Our New TIN NO. 36540140503	Invitation to Tender No. <b>Ref : MDNL/AP/22/OT/249/2017-18</b> <b>Date : 18.12.2017</b>  <b>CLOSING DATE : 19.01.2018 TIME : 10.30 Hours</b> <b>OPENING DATE : 19.01.2018 TIME : 11.00 Hours</b>  <b>(TECHNO COMMERCIAL BID)</b> <b>Two Part Bid</b>
	Your offer should contain the following information: 1. Unit Rate and Terms of Price. 2. Validity Period of the offer. 3. Quantity/Trade discount, if any. 4. Delivery Schedules. 5. Mode of Dispatch. 6. Terms of Payment. 7. Taxes applicable with rate/percentage 8. Any other Govt. levies like excise, octroi applicable with rate/percentage.

Dear Sirs,

You are requested to send your offer in duplicate for the following items, as per the Terms & Conditions mentioned herein and also in the Annexure, in a sealed envelope subscribed with Invitation to Tender No. and due date:

Material / Work Description & Specifications	Estimated Requirement	Delivery Required
	Unit/Quantity	
<p><b>PROVIDING CANTEEN CATERING SERVICES AT MIDHANI, HYDERABAD</b></p> <p><b>SCOPE OF SERVICES AND TERMS &amp; CONDITIONS: as per Annexure-AA</b></p> <p><b>PART - I TECHNO COMMERCIAL BID PART: COVER-1</b></p> <p>i) Bidding document duly signed and stamped on each page of tender            ii) Check list of submitted documents as per <b>APPENDIX A</b>            iii) Acknowledgement as per Annexure-I            iv) ESI/PF details as per enclosed Annexure-II            viii Annual Turnover Statement as per Annexure-III            ix) Concurrent commitments details as per Annexure-IV            x) Details of Technical/Skilled Manpower proposed to be deployed as per Annexure V            xi) Compliance to Bid requirement as per Annexure-VI            xii) Deviations Statement, if any as per enclosed Annexure-VII            xiii) Power of Attorney in the name of person who has signed the bid.            xiv) Job Procedure to be adopted for the subject work            xv) Other details, if any.</p> <p><b>Part - II - Priced Part</b> shall be submitted in the additional standard format for 'Schedule of Rates' issued to the Bidder. Priced bid shall contain only prices quoted by the Bidder. <b>(APPENDIX B)</b></p> <ul style="list-style-type: none"> <li>• Instruction to bidders: as per Annexure-C</li> <li>• Special Conditions of Contract: as per Annexure-D</li> <li>• Pre-Contract Integrity Pact: As per Annexure-E</li> <li>• Please submit your offer in Two Part Bid, Techno-commercial Bid</li> </ul>	<b>24 months</b>	<b>Award of contract should be completed/ finalized on or before 15.02.2018</b>

and Price Bid separately as per Annexure-F.

All Tender documents mentioned above are to be submitted by the you **duly signed & stamped** along with Techno Commercial Bid.

**E M D of Rs. 4,00,000/- by Online Payment as per Annexure-C, Clause No: 9 to be submitted along with your Technical Bid & Price Bid in a sealed cover.**

**PLEASE NOTE THE TERMS & CONDITIONS GIVEN BELOW:**

1. Offer your firm lowest prices, as price negotiations will not normally be held.
2. Envelopes shall be invariably subscribed with Enquiry No. & Due Date.
3. E S I code is mandatory while submitted the offer, PF code also to be submitted. If supporting documents are not enclosed offer is liable to be rejected
4. Solvency Certificate as indicated in Check-list may please be submitted along with Techno Commercial bid only.
5. The payment will be made on monthly basis for the works carried out based on the certification of indentor on submission of bills
6. Validity of the offers shall be 6 months from the date of opening of Techno-Commercial Bid.
7. Techno Commercial Bid will be opened on date & time indicated above in the presence of tenderers who choose to be present along with authorization letter. Price Bids of acceptable tenderers will be opened at a later date.
8. Please indicate whether you are a Small or Medium Enterprise and produce necessary documentary evidence to claim benefit extended by Government of India.
9. PLEASE MENTION YOUR VALID E-MAIL ID.
10. Tender document fees of **Rs. 1000/-** by way of online payment to MIDHANI WEBSITE, if down loaded the documents from MIDHANI WEBSITE Tender document fees should be submitted along with Techno Commercial Bid.
11. MIDHANI reserves the right to cancel the tender or change the above tender schedule and also has the right to Accept/reject any tender quotation fully or partly or cancel without assigning any reasons whatsoever.

**NOTE: For Technical queries please contact Sri A.MADHU KUMAR (DGM-HR,T&D,CLM,CANTEEN) ph: 040-24184492 & for Commercial queries please contact Sri B.Bharat Kumar (Dy. Manager) Mail ID : [bbharatku03@midhani.com](mailto:bbharatku03@midhani.com).**

## **SCOPE OF SERVICES**

### **1.0 SCOPE OF SERVICES AND TERMS & CONDITIONS:**

- 1.1 The scope of services under this contract has been detailed in various sections of the tender document and the prospective bidder has to study the entire tender before submission of their competitive offer for the subject work.
- 1.2 The bidder shall manage the Industrial Canteen on Three Shifts basis as detailed in the time schedule, to cater to its employees and authorized personnel, numbering on an average of about 800 persons, on a normal working day.

### **1.3 DETAILS OF SERVICES REQUIRED AND TIME OF SERVICE IS AS BELOW:**

- (a) The Bidders are advised to physically visit and inspect, all the service points, dining halls and conference halls to ascertain the existing service locations, before submission of the tender. No complaints on the available facilities will be entertained at a later date.
- (b) Separate service charges will not be paid. Rates quoted by the bidder for food items shall be inclusive of all service charges.
- (c) Serving of Special items like Special Lunch on special occasions, etc. will be at the discretion of the Midhani.
- (d) The Contractor shall ensure that they cater to the employees of the company.
- (e) During the time of emergency like Strike, Floods, Bundh, etc., the Contractor shall be required to serve Breakfast/ Lunch/ Dinner /Tea/snacks to the persons of Police Forces, Territorial Army, etc. assisting the Corporation during such exigencies on payment basis.
- (f) The Contractor shall serve Tea/Coffee/ Biscuits/Snacks etc. to the employees working in rotating shifts / shop floors in various buildings inside the plant, and shall provide various services at official meetings, training programs, farewells, conferences, special get-togethers and at various functions, in or outside as may be required, at the agreed rates from time to time as per the requirements of Midhani.

### **2.0 PROCUREMENT OF INGREDIENTS**

- 2.1 The Contractor shall ensure that only Branded Quality ingredients are used for preparation of eatables. Midhani's authorized official has the right to check the quality and reject any ingredient that is found to be sub-standard. Such of those ingredients rejected by Midhani shall be disposed / cleared from the premises. Alternate ingredients shall be arranged immediately under such circumstances and no compensation shall be payable in this regard. Further, the Contractor should ensure that there is no disruption to the canteen services on this account.

### **3.0 QUALITY OF RAW MATERIALS TO BE USED**

- 3.1 The Service Provider shall maintain quality and quantity in respect of the menu served in the canteen. In the event of any dispute in regard to the quantity and quality of the menu, proportionate deduction shall be made by the In Charge Plant Personnel Services of Midhani and the decision shall be final and binding on both the parties.

All the raw materials used must be of Agmark or ISI Standard. The Contractor must follow First in First out (FIFO) system. Perishables & Refrigerated or Frozen food must be procured from an authorized licensed agency HACCA. Also the followings only be used in the food preparation:

- Oil -Sunflower Double refined oil.
- Ghee -Agmark quality.
- Milk products -from authorized reputed & certified diary

- 3.2 The Service Provider shall exercise all reasonable imagination, creativity and good taste in the planning, preparation and serving of the meals and shall conscientiously strive to prepare and serve the food in accordance with the diners' desires regarding quality, taste, appearance, nutritional value and variety. Notwithstanding the same however, the provisions of this clause shall always be subject to the right of Midhani to fix the menu and no new item shall be introduced in the menu without the express prior permission of Midhani.

### **3.3 PREPARATION OF MENU AND INSPECTION**

- (a) The services of the Contractor will be monitored by one or more designated / authorized officials of the Midhani and all day-to-day activities and immediate instructions will be conveyed to the Contractor through him/them on day to day basis.
- (b) Midhani at all times reserves the right to inspect eatables, beverages, food, etc. prepared by the Contractor to ensure quality. Such items, which are rejected by the duly authorized officials of Midhani during inspection, should not be used for services in Midhani canteen and should be disposed / cleared from the premises immediately.
- (c) Any sub standard food stuffs/eatables shall be removed immediately from Midhani premises at Contractor's cost and alternate food stuffs/eatable shall be arranged to be served and no compensation shall be payable in this regard. Further, the Contractor should ensure that there is no disruption to the canteen services on this account.

### **4.0 MANPOWER FOR RUNNING THE CANTEEN**

- 4.1 The Contractor shall provide supervisors at all times to monitor day-to-day functioning of the canteen in all shifts.
- 4.2 No person shall be deployed for any job under this contract, if he is less than 18 years of age.
- 4.3 The Contractor shall employ his own Workmen & Supervisors to run the Industrial Canteen and he shall make his own arrangements to engage the required manpower.

Midhani has the right to specify the minimum number of manpower required to run its Industrial Canteen and to demand for additional persons for Special services as and when required. The Contractor should also deploy adequate manpower exclusively for the maintenance of cleanliness inside/surrounding the canteen premises, dining halls, dining table & chairs, and other equipment (Excluding lavatory and bathrooms attached for the specific use of the canteen).

#### **4.4 WORKMEN DEPLOYMENT**

- (a) The Contractor shall provide necessary safety appliances to their workmen at their cost. If any worker of the Contractor is found not complying with safety regulations during the services, such worker will be considered violating the safety guidelines of Midhani and will not be allowed to continue his services any further in Canteen premise and a penalty will be levied on the Contractor as per the conditions of the bid document.
- (b) The Contractor shall ensure that their workmen comply with all the rules and regulations in force from time to time regarding safety, Hygiene, Sanitation and Prohibition of smoking/using tobacco in any form in the Midhani. Violations will be viewed seriously and the In-charge of the Canteen Services will levy penalty as deemed fit.
- (c) Midhani has no responsibility whatsoever on the Contractor's workmen and the Contractor is solely responsible for managing their workmen. In the event of any dispute between the Contractor and their workmen, the Contractor is solely responsible for any claim and consequences that may arise out of such dispute, whether statutory or otherwise.
- (d) Midhani reserves the right to advise the Contractor to remove from service any of the Contractor's workmen if any of such workmen's behavior or conduct is not conducive for the General discipline, Safety, Hygiene and Security of Midhani or for any other reasons that Midhani may deem fit and the Contractor shall immediately comply.
- (e) Personnel engaged by the Service Provider in the canteen must be properly attired for achieving a smart turnout and to meet the hygiene standards necessary for the job. They shall also be courteous to the employees of Midhani and other permitted diners, in their interactions.
- (f) The Service Provider shall abide at all times by the existing labour enactments and rules made there under, regulations, notifications and byelaws of the State or Central Government or local authority and any other labour law (including rules), regulations, bye laws that may be passed or notification that may be issued under any labour laws in future either by the State or Central Government or Local authorities. The Service Provider shall be solely responsible to comply with all provisions of labour laws, including rules, regulations, bye laws, notifications etc. as may be applicable from time to time and shall indemnify Mishra Dhatu Nigam Limited against any claim, loss, damage including costs thereof, in case of any breach of any of the provisions of labour laws including rules, regulations, bye laws, notifications etc., as may be applicable from time to time.

The Service Provider shall also keep Midhani indemnified in case any action is taken against Midhani by the competent authority on account of contravention by the Service Provider, his agents or servants, of any of the provisions of an Act or rules made there under, regulations or notifications including amendments. If Midhani is caused to pay or reimburse such amounts as may be necessary to cause or observe such Acts, Laws, Rules, Regulations, Notifications including amendments, if any on account of any such contravention by the Service Provider, his agents or servants, then Midhani shall have the right to deduct any money due to the Service Provider

including his amount of Performance Security. Midhani shall also have the right to recover from the Service Provider any sum required or estimated to be required for making good the loss or damage suffered by Midhani.

- (g) The Service Provider shall at all times comply with all Acts/Laws/Rules/ Regulations and notifications including amendments regulating or relating to labour matters including any Laws relating to Contract Labour, employee welfare, food safety, occupational health and safety, sanitation, garbage disposal and environmental management. The Service Provider shall pay their employees' wages which shall not be less than those prescribed under the Minimum Wages Act or under any other Statute/ Rules/ Regulations as may be applicable from time to time. The Service Provider shall comply with all requirements of Contract Labour (Regulation and Abolition) Act, 1970 and all other statutory labour laws/ regulations applicable to him from time to time. In particular, the Service Provider shall at his cost, obtain the required license under the Contract Labour (R&A) Act, 1970 before commencement of the job.
- (h) The Service Provider shall at all times comply with Acts/Laws/Rules and Regulations including notifications and amendments thereof, issued by the appropriate government and/or statutory local bodies relating to storage, distribution, handling and sale of food and disposal of waste/surplus food and/or canteen garbage, including but not limited to any requirement to obtain and maintain a license, consent, permit or registration under the Prevention of Food Adulteration Act and all such laws and regulations as may be applicable for the purposes of providing the services at the said canteen premises.
- (i) The Service Provider shall make his own arrangements and at his cost, for the engagement of all staff and labour, local or other, and for their payment, housing, feeding, transport, medical and all allied expenses.
- (j) The Service Provider will be the employer for all their workmen deployed for the Contract and in no case shall these personnel be treated as the employees of Midhani at any point of time.
- (k) All risks of loss or of damage to property and of personal injury and death which arise during and in consequence of the performance of the contract is the responsibility of the Service Provider.
- (l) The Service Provider shall be solely responsible for any damage to the property of Midhani whether accidental or deliberate, caused by him, his agents and employees
- (m) The Service Provider shall be personally responsible for any theft, dishonesty and/or disobedience and discourteous behavior on the part of the workmen / supervisors so provided by him to provide this service.
- (n) The Service Provider shall not transfer or assign or sub let any part of the service once agreed or any share or interest herein in any manner or degree directly or indirectly to any person, firm or company whatsoever.
- (o) In respect of all labour, employed by the contractor for the said work in the work the contractor shall at his own risk / expense arrange for compliance of all the safety provisions as per safety codes of central public works department, Bureau of Indian Standards, the Electricity Act, Regulations, Rules and orders made there under and such other Acts as applicable during contract period.

- (p) All personnel injuries sustained by contractor and damages to vehicle and property shall be promptly reported to the In Charge – Plant Personnel Services during contract period. Medical treatment for injured personnel shall be responsibility of the contractor.
- (q) After award of contract the bidder has to submit ESI/PF record on monthly basis to Midhani whenever asked. If the contractor fails to provide the above, action deemed fit may be taken by Midhani including recovery of amount.

#### **4.5 UNIFORMS**

The Contractor is required to provide suitable uniforms, hand towel, apron, safety shoes, socks and caps with name badge for all Contractors workmen on duty. It is the responsibility of the Contractor to arrange and see that the uniforms and clothes are properly washed and ironed at Contractor's own expense. The Contractor is responsible for best turnout of the workmen with regular hair cut and nail trimming. Kitchen Staff and the Staff at the food counter of the Dining Halls to wear disposable gloves and head cap while on duty. Persons engaged to work at vessels/plates/utensils cleaning and washing area need to be provided with plastic/waterproof aprons, gumboots and gloves.

#### **5.0 TRANSPORTATION**

- 5.1 The Contractor shall make his own arrangements for transportation of the prepared foodstuff from the canteen to the various service points, and his persons. The Contractor shall ensure adequate protection against seasonal weather conditions by transporting the food items by his own motorized conveyance/closed cycle trolleys as may be necessary at his cost and for ensuring satisfactory and timely service.
- 5.2 For transporting the food items from canteen to various service points, the Contractor shall press into service with the arrangement of vehicles / facilities in good condition, round the clock basis.

#### **6.0 CANTEEN MAINTENANCE AND OTHER JOBS**

- 6.1 In addition to cooking and serving to our employees, as detailed out in this document, the contractor is also responsible for upkeep (except painting/ colour wash) of Canteen Building and surrounding area, furniture provided by Midhani including repair/replacement due to damage made by the Contractor's personnel. The detailed Scope of Work to be executed on this head is enclosed along the tender document. Failure on the part of the Contractor to execute the work under this clause, Midhani will make its own arrangements to execute the same and the actual cost incurred plus 15% for undertaking the jobs will be recovered from the Security Deposit of the Contractor.

##### **6.2.1 CANTEEN UTENSILS / CROCKERIES / CUTLERIES / GLASSWARE CLEANING**

Sterilization of plates, spoons, tumblers etc. and cleaning of utensils/crockery's/cutleries/glassware, etc. should be properly done by the Contractor and the cleaning materials required for this purpose shall be at Contractor's expense.

**6.2.2 HOUSE KEEPING - MAINTENANCE OF DINING HALL,KITCHEN/STORES AREAS**

- (a) The Service Provider shall maintain utmost hygiene in the canteen premises and ensure that the premises, utensils and equipment are kept in neat and tidy condition.
- (b) Dining hall, Kitchen/Stores are to be maintained by the Contractor. The Dining halls are to be mopped and kept clean and tidy during each shift. The contractor has to adopt mechanized cleaning methods to keep the dining hall and service points to keep clean, neat and tidy as described in the scope of the Canteen Services. The Contractor shall arrange for room spray for all the dining halls regularly especially before commencement of service.

Dining Halls are to be cleaned immediately after the service is over. The hygiene at Dining hall, Kitchen/Stores areas has to be given utmost importance and non-compliance will be viewed seriously and shall be dealt as per tender conditions.

**The bidder has to furnish the Job procedure, mechanized cleaning equipments to be adopted, System and Policy for housekeeping at Dining hall, Kitchen/Stores Area along with technical offer of the tender document.**

- (c) The cleaning materials for this purpose shall be on the scope of the contractor. The Contractor shall use only the good quality chemicals with appropriate cleaning brushes/clothes/brooms. The quantity of above cleaning chemicals (Branded) shall be adequate and shall be augmented as per directions of Maintenance -in-charge.
- (d) The food wastage from the plant service points to be brought back to the main canteen premises and to be removed along with wastage/garbage generated at dining hall/kitchen area.
- (e) The Contractor shall maintain a system of monitoring these activities for ensuring effectiveness.



**MENU**

DAYS OF THE WEEK	ITEM	QUANTITY For Employees	QUANTITY For Casuals	
1 <sup>st</sup> day of the week (Monday)	Rice Chapathi, Any Curry, Mix Veg Sambar Papad, Pickle, Curd	350 GMS + 2 CHAPATHI 2 No 120 gms 180 gms One As required 120 gms	450 GMS - 120 gms 180 gms - As required 120 gms	
2 <sup>nd</sup> day of the week (Tuesday)	Rice Chapathi, Any Curry, Dal Samber, Papad, Pickle, Curd	350 GMS + 2 CHAPATHI 2 No 120 gms 180 gms One As required 120 gms	450 GMS - 120 gms 180 gms - As required 120 gms	
3 <sup>rd</sup> day of the week (Wednesday)	Rice Chapathi, Dal (with mangoes/ dosakaya/sorakaya etc) Rasam, Papad, Pickle, Curd	350 GMS + 2 CHAPATHI 2 No 120 gms  As required One As required 120 gms	450 GMS - 120 gms  180 gms - As required 120 gms	
4 <sup>th</sup> day of the week (Thursday)	Rice Chapathi, Any Curry, Mix Veg Sambar, Papad, Pickle, Curd	350 GMS + 2 CHAPATHI 2 No 120 gms 180 gms One As required 120 gms	450 GMS - 120 gms 180 gms - As required 120 gms	
5 <sup>th</sup> day of the week (Friday)	Rice Chapathi, Any Curry, Dal Samber, Papad, Pickle, Curd	350 GMS + 2 CHAPATHI 2 No 120 gms 180 gms One As required 120 gms	450 GMS - 120 gms 180 gms - As required 120 gms	
6 <sup>th</sup> day of the week (Saturday)	Rice Chapathi, Dal (with mangoes/ dosakaya/sorakaya etc) Rasam, Papad, Pickle, Curd	350 GMS + 2 CHAPATHI 2 No 120 gms  As required One As required 120 gms	450 GMS - 120 gms  180 gms - As required 120 gms	
7 <sup>th</sup> day of the week (Sunday)	Rice Chapathi, Any Curry, Mix Veg Sambar, Papad, Pickle, Curd	350 GMS + 2 CHAPATHI 2 No 120 gms 180 gms One As required 120 gms	450 GMS - 120 gms 180 gms - As required 120 gms	
<b>** Note: In case of only Rice 450 Grms to be served to employees and Sweets will be served along with veg. biryani twice in a month (Middle of the month, Last working day of the month)</b>				

**SERVICE LEVEL MATRIX (LIST OF MENU)****BREAKFAST & SNACKS:**

<b>BREAKFAST with Coffee at 06:45 hrs</b>			<b>SNACKS with Tea at 15:00 hrs:</b>	
Monday	Idly - 2 Pieces per Plate	Each 40 gms	Masalavada – 1 Piece per Plate	Each 35 gms
	Chutney	As required	Tea	120 ml
	Coffee	120 ml		
Tuesday	Uthappam – 1 Piece per Plate	Each 80 gms	Alu bonda – 1 Piece Per plate	Each 35 gms
	Chutney	As required	Tea	120 ml
	Coffee	120 ml		
Wednesday	Idly - 2 Pieces per Plate	Each 40 gms	Punugulu – 4 Pieces Per Plate	Each 15 gms
	Chutney	As required	Tea	120 ml
	Coffee	120 ml		
Thursday	Sadavada - 2 Pieces per Plate	Each 30 gms	Mysoor Bajji – 4 Pieces per Plate	Each 15 gms
	Chutney	As required	Tea	120 ml
	Coffee	120 ml		
Friday	Idly - 2 Pieces per Plate	Each 40 gms	Alu Bajji – 2 Pieces Per Plate	Each 25 gms
	Chutney	As required	Tea	120 ml
	Coffee	120 ml		
Saturday	Poori - 3 Pieces per Plate	Each 25 gms	Banana Bajji – 2 Pieces per Plate	Each 25 gms
	Poori Kurma / curry	As required	Tea	120 ml
	Coffee	120 ml		
Sunday	Idly - 2 Pieces per Plate	Each 40 gms	Goli Pakoda – 4 Pieces per Plate	Each 15 gms
	Chutney	As required	Tea	120 ml
	Coffee	120 ml		

## CATERING SERVICE TIME SCHEDULE

BREAKFAST WITH Coffee	TEA only	LUNCH/DINNER	SNACKS with Tea
06:45 – 07:15 Hrs	09:00 – 09:30 Hrs	‘A’ Shift :	
		11:00 – 11:30 Hrs	
	‘A’ Shift :	‘G’ Shift :	
	14:00 – 14:30 Hrs	13:00 – 13:30 Hrs	
		‘B’ Shift :	15:00 – 15:30 Hrs
		19:45 – 20:15 Hrs	
	‘C’ Shift :		
	22:30 – 00:30 Hrs		

Mobile Coffee & Tea (120 ml) to be served at the work spots in a Bicycle/Tricycle by a minimum of 4 service boys should carry during I Shift and by 2 boys in II Shift and 1 boy in III Shift.

### **PREAMBLE TO ‘SCHEDULE OF RATES’**

1. The schedule of rates should be read with all other sections of this tender.
2. The tenderer shall be deemed to have studied the details of work to be done and have acquainted themselves of the conditions prevailing at site.
3. All the items of work mentioned in the ‘Schedule of Rates’ (SOR) and covered by this contract shall be carried out as per directions of the Officer-in-charge, and shall include all labour, materials, tools and tackles, etc. required to complete the job.
4. Midhani reserves the right to call vendors for price negotiation.

### **TIE IN LOWEST OFFER**

- a) In case of tie between two or more bidders at lowest position, all the lowest tenderers shall be asked to submit discount over their previously quoted rates in sealed envelopes.

### **Evaluation of Tenders**

1. Only vendors who have submitted the offer in full along with EMD will be considered for technical evaluation
2. The price bid will be opened only for those vendors whose offers are technically acceptable. The date and time of opening the price bid will be informed to the vendors whose offers are technically accepted.
3. The contract will be awarded to the vendor whose offer is technically and commercially acceptable to Midhani and whose has quoted lowest.

**ANNEXURE-I**

**ACKNOWLEDGEMENT LETTER**

To,  
Mishra Dhatu Nigam Limited,  
Kanchan Bagh,  
Hyderabad – 500058

**NAME OF THE WORK: PROVIDING CANTEEN SERVICES**

**TENDER NO. :**

**Dated:**

Dear Sir,

We acknowledge receipt of your invitation to Bid that was received on \_\_\_\_\_ and understand that the documents received remain the property of Mishra Dhatu Nigam Limited.

We indicate below our intentions with respect to the Notice Inviting Tender.

(A) We intend to participate as requested and furnish the following:

**DETAILS OF OFFICE:**

- i) POSTAL ADDRESS : \_\_\_\_\_  
\_\_\_\_\_
- ii) TELEPHONE NUMBER : \_\_\_\_\_
- iii) MOBILE NUMBER : \_\_\_\_\_
- iv) TELEFAX NUMBER : \_\_\_\_\_
- v) CONTACT PERSON : \_\_\_\_\_
- vi) E-MAIL ADDRESS : \_\_\_\_\_

(B) We are unable to bid for the reasons given below and hereby return the Tender document.

- COMPANY'S NAME : \_\_\_\_\_
- SIGNATURE : \_\_\_\_\_
- NAME : \_\_\_\_\_
- DESIGNATION : \_\_\_\_\_
- REASONS : \_\_\_\_\_

NOTE: Immediately on receipt of the Tender document, BIDDER shall furnish the Acknowledgement Letter as per the above Proforma.

**SIGNATURE OF CONTRACTOR  
WITH SEAL**

**ANNEXURE-II****TENDER NO. :****Dated:****NAME OF THE WORK: PROVIDING CANTEEN SERVICES**

NAME OF THE BIDDER:.....

**DETAILS OF PF & ESI REGISTRATION**

Bidder to furnish details of PF & ESI Registration on their company name along with copies:

<b>SL NO</b>	<b>Description</b>	<b>Details to be furnished by the Bidder</b>
1.	PF Registration No. and District & State	
2.	ESI Registration No. and District & State	

We confirm that the above PF & ESI Account is under operation presently and shall be used for all PF & ESI related activities for the labour engaged by us in the present work (is awarded to us).

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 SIGNATURE OF CONTRACTOR

WITH SEAL

**ANNEXURE-III****TENDER NO. :****Dated:****NAME OF THE WORK: PROVIDING CANTEEN SERVICE**

NAME OF THE BIDDER:.....

**ANNUAL TURNOVER STATEMENT**

Tenderer shall indicate herein his annual turnover during the following 3 years based on the audited balance sheet/profit and loss account statement.

<b>FINANCIAL YEAR</b>	<b>ANNUAL TURNOVER (RS)</b>
2014-2015	
2015-2016	
2016-2017	

Average Annual Turn Over during the above three financial years: Rs. \_\_\_\_\_

**NOTE:**

- Copies of audited balance sheets with Profit & Loss account statement for last 3 years shall be submitted along with the offer.
- Tenderer shall indicate herein his Net Worth details during the following 3 years based on the audited balance sheet/profit and loss account statement on the following basis:

<b>FINANCIAL YEAR</b>	<b>Reserve (Rs.)</b>	<b>Capital (Rs.)</b>	<b>Accumulated Loss (Rs.)</b>	<b>NET WORTH (RS)</b>
2014-2015				
2015-2016				
2016-2017				

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**SIGNATURE OF CONTRACTOR**
**WITH SEAL**

**ANNEXURE-IV**

**NAME OF THE WORK: PROVIDING CANTEEN SERVICES**

**TENDER NO. :**

**Dated:**

NAME OF THE BIDDER:.....

**CONCURRENT COMMITMENT OF THE BIDDER**

Sl. No	Full Address of the client & Name of the office - in-charge	Descrip tion of the work	Value of Contr-act	Type of Contr-act	Date of Commen- cement of work	Schedule d completi on period	% complete- on as on date	Expected date of completi on	Remarks
1	2	3	4	5	6	7	8	9	10

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR

WITH SEAL

**ANNEXURE-V****NAME OF THE WORK: PROVIDING CANTEEN SERVICE****TENDER NO. :****Dated:**

NAME OF THE BIDDER:.....

**MANPOWER MATRIX**

<b>Sl. No.</b>	<b>Type of Personnel</b>	<b>Number</b>
1	Shift Supervisors	4
2	<b><i>Cooking &amp; Kitchen Staff:</i></b> (For preparation of Rice, curry, Breakfast, Snacks, Tea/Coffee, Chapatti, Grinding, Vegetables cutting, etc.,)	12
3	<b><i>Staff for serving at departments:</i></b> (Breakfast with coffee to be Served in departments at 06:45 hrs & Tea to be Served in departments at 14:00 hrs),  Snacks with Tea to be Served in departments at 15:00 hrs,  Tea to be Served in departments at 23:30 hrs	12  7  2
4	Staff for cleaning of utensils & vessels	2

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 SIGNATURE OF CONTRACTOR

WITH SEAL



**ANNEXURE-VI**

**NAME OF THE WORK: PROVIDING CANTEEN SERVICES**

**TENDER NO. :**

**Dated:**

NAME OF THE BIDDER: .....

**COMPLIANCE TO BID REQUIREMENT**

We confirm that our bid complies with the Technical requirement of Tender Document without any exceptions.

\_\_\_\_\_

SIGNATURE OF CONTRACTOR  
WITH SEAL

**ANNEXURE-VII****TENDER NO. :****Dated:****NAME OF THE WORK: PROVIDING CANTEEN SERVICES**

NAME OF THE BIDDER:.....

**EXCEPTIONS AND DEVIATIONS STATEMENT**

Bidder may stipulate exceptions and deviations to the tender document, if considered unavoidable as per the following format:

<b>SL NO</b>	<b>PAGE NO OF TENDER DOCUMENT</b>	<b>CLAUSE NO OF TENDER DOCUMENT</b>	<b>SUBJECT</b>	<b>DEVIATION</b>

All exceptions/deviations taken by the Bidder to the stipulations of the tender document shall be brought out in the Technical bid (and not in the Tender document or Price Bid) strictly as per this format.

Any exceptions/deviations brought out elsewhere in the bid shall not be construed as valid.

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR  
WITH SEAL

**MISHRA DHATU NIGAM LIMITED  
KANCHAN BAGH, HYDERABAD - 500058  
TECHNICAL BID**

The Contractor is required to submit the following documents in a separate sealed cover superscribing as a Technical Bid on the envelope.

**Documents Produced**

**01. Earnest Money Deposit - Rs.4,00,000/-**

**Details of payment -**

BG No. \_\_\_\_\_ dated: \_\_\_\_\_

Valid upto \_\_\_\_\_

DD No / Online payment. \_\_\_\_\_ dated : \_\_\_\_\_

Valid upto \_\_\_\_\_

**02. Registration with RPFC (As per Annexure II)**

Yes / No

PF Code No.-----

**03. Labour Licence held -**

Yes / No

a) Licence No -----

b) Issuing Authority -----

**04. Registration with Professional Tax Authorities.**

Yes / No

a) Registration No. -----

b) Issuing Authority -----

**05. Solvency Certificate -**

Yes / No

a) Value in Rs.50,00,000/-

b) Name of Bank -----

c) Validity up to -----

**06. Profit & Loss Account Statement -**

a) For the year -----

Yes / No

b) Whether certified by Chartered Accountant:

Yes / No

**07. Average annual financial turn over ( Audited statements) during the last 3 years**

i.e 2014-2015,

Yes / No

2015-2016 and

Yes / No

2016-2017,

Yes / No

ending 31st March of the previous financial year(As per Annexure III)

---

**Documents Produced**

- |  |          |
|--|----------|
| 08. <b>Bank(s) details: [Copy of the cheque leaf to be provided]</b>   | Yes / No |
| Bank Account No.   |          |
| Name of the Bank   |          |
| Type of Account  |          |
| Branch, Place  |          |
| Bank Code No.  |          |
| MICR No.   |          |
| ECS No.  |          |
| IFS Code No.   |          |
| <br>   |          |
| 09. <b>List of Work Orders and experience certificate for Works</b>  |          |
| Executed during last 3 years:  | Yes / No |
| Experience in similar work to be supported by the following documents showing:   |          |
| <ul style="list-style-type: none"> <li>- The names &amp; places of Organizations whose works were executed and value of each work done during last 3 years.</li> <li>- Copies of Work Orders / Copies of Contract Agreement.</li> <li>- Copies of any other relevant documents.</li> </ul> |          |
| <br>   |          |
| 10. <b>Details of concurrent commitments (As per the Annexure IV)</b>  |          |
| <br>   |          |
| 11. Latest VAT/Sales Tax / GST Certificate:  | Yes / No |
| a) Last 3 Financial years i.e 2014-2015, 2015-2016 and 2016-2017   |          |
| <br>   |          |
| 12. List of Board of Directors / Partners / Proprietor (as applicable):  | Yes / No |
| <br>   |          |
| 13. Partnership Deed / Memorandum or Articles of Association (as applicable):  | Yes / No |
| <br>   |          |
| 14. Affidavit for Proprietorship (as applicable):  | Yes / No |
| <br>   |          |
| 15. Registration with State / Central Government   | Yes / No |
| <br>   |          |
| 16. Name of the Person Authorized to operate the Contract -----  |          |
| <br>   |          |
| 17. Power of Attorney of the authorized person   | Yes / No |
| <br>   |          |
| 18. List of Technical/ Supervisory /skilled/ unskilled persons employed<br><b>(As per Annexure V)</b>  | Yes / No |
| <br>   |          |
| 19. List of infrastructure / Canteen Utensils / Cooking equipment's / furniture available at present with tenderers  | Yes / No |

**(Signature of the Contractor)**

**APPENDIX-B**

Scheduled of Rates  
**TENDER FOR PROVIDING CATERING SERVICES AT MIDHANI**

<b>LAST DATE OF SUBMISSION OF QUOTATION:</b>				<b>UPTO</b>			
<b>VENDOR NAME :</b>							
<b>Quote Ref :</b>							
Sl. No.	Event	Timings		Boarders	Price to be quoted in Rs. including Tax	Total amount in Rs.	Remarks
		From	To				
1	Breakfast with Coffee	6:45	7:15	500 Plates 120 cups			To be served at departments
2	Tea	9:00	9:30	40 cups			To be served at Ty. Sheds/ corporate office
3	Lunch ('A' Shift)	11:00	11:30	300 Plates			To be served at Plant Main Canteen
4	Lunch ('G' Shift)	13:00	13:30	250 Plates			To be served at Plant Main Canteen
5	Lunch at Corporate office	13:00	13:30	50 Plates			To be served at Ty. Sheds/ corporate office Canteen
6	Tea	14:00	14:30	80 cups			To be served at departments
7	Snacks with Tea	15:00	15:45	120 Plates 220 cups			To be served at departments
8	Dinner	19:45	20:15	200 Plates			To be served at Plant Main Canteen
9	Tea ('C' Shift)	23:30	0:30	80 cups			To be served at departments
<b>Note: All boarders shown are indicative only and are subject to change day to day.  The boarders may also get increase due to new appointment.</b>							

**Canteen Tender****Preparation schedules of various items of canteen preparations:**

Particulars of major ingredients only shown as guidance other masala ingredients etc., like chillies, Rai, Zeera, Salt, green masala, garam masala, garlic, Coriander, pudeena, Ilachi, hing, jiggery, ginger, etc., are to be added in required quantities for flavor and taste.

1. Meals (100 plates) - Raw Rice - 14.5 kgs
- a) Cooked Rice -350 gms + 2 chapathi or 2 poories per plate  
or  
Cooked Rice -450gms without chapathi per plate
- b) Atta for chapathi / Poori -4 kgs for 100 plates
- c) Sambar -180gms/ 6 ozs per plate

Ingredients for 100 plates

- |      |               |      |         |
|------|---------------|------|---------|
| i.   | Vegetables    | .... | 3 kgs   |
| ii.  | Toor Dal      | .... | 2.5 kgs |
| iii. | Groundnut Oil | .... | 350 gms |
| iv.  | Onions        | .... | 2 kgs   |
| v.   | Coconut       | .... | 1 No    |
| vi.  | Tamarind      | .... | 500 gms |

- d) Curd 120 gms i.e. 4ozs per palete or 12.5 ltrs per 100 plates.
- e) Curry 120 gms /4 ozes per plate

Ingredients for 100 plates

- |      |               |      |         |
|------|---------------|------|---------|
| i.   | Vegetables    | .... | 15 kgs  |
| ii.  | Groundnut Oil | .... | 1 kg    |
| iii. | Onions        | .... | 2 kgs   |
| iv.  | Coconut       | .... | 1 No    |
| v.   | Tamarind      | .... | 150 gms |
| vi.  | Dry Coconut   | .... | 150 gms |

- f) Chatni /Pickle :

Ingredients for Chatni for 100 plates:

- |      |                |      |                                     |
|------|----------------|------|-------------------------------------|
| i.   | Vegetables     | .... | 2kgs (4 coconuts for Coconut Chatni |
| ii.  | Groundnut Oil  | .... | 150 gms                             |
| iii. | Tamarind       | .... | 100 gms                             |
| iv.  | Black gramdal  | .... | 100 gms                             |
| v.   | Bengal gramdal | .... | 100 gms                             |

- g) Fried Papad 1 No per Plate

## 2. Vegetable Biryani with Curd Chatni – 400 gms per Plate

Ingredients for 100 plates :

i.	Basmati Rice	....	10kgs
ii.	Beans, Carrot, Potatoes, Green Chillies, Green Peas etc.	....	10 kgs
iii.	Onions including Curd Chatni	....	6 kgs
iv.	Curdl	....	12 Ltrs
v.	Bread	....	5 kgs
vi.	Dalda	....	2 gms

## 3. Idly with chatni – 2 pieces per plate weighting 40 gms each:

Ingredients for 100 plates :

i.	Idly Ravva	....	2.5kgs
ii.	Blackgramdal	....	1.25 kgs

## Chatni :

a)	Putnaldal or Palli	....	2 kgs
b)	Or Ginger	....	2 kgs
c)	Coconut	....	5 Nos
d)	Groundnut Oil	....	150 gms
e)	Coconut for palli/ putunal chatni	....	2 Nos
f)	Tamarind	....	150 gms

## 4. Sadavada with chatni - 2 pieces per plate weighting 30 gms each

Ingredients for 100 plates :

i.	Blackgramdal	....	3.5kgs
ii.	Onions	....	2 kgs
iii.	Groundnut oil including for chatni	....	1.5 kgs
iv.	Chatni		
a)	Putnalalu	....	2 kgs
b)	Palli	....	2 kgs
c)	Tamarind	....	150 gms

## 5. Poori with Kurma /curry – 3 pieces per plate weighting 25 gms each:

Ingredients for 100 plates:

i.	Atta	....	4kgs
ii.	Maida	....	1 kgs
iii.	Groundnut oil Kurma/curry	....	2 kgs
a)	Potatoes	....	3 kgs
b)	tomatoes	....	1 kgs
c)	Onions	....	2 kgs
d)	Green Peas	....	750 gms

## 6. Upma/Tomato bath with chatni – 120 gms Upma/Tomato bath with chatni

Ingredients for 100 plates :

i.	Bombay	....	3.5 kgs
ii.	Onions	....	1 kgs
iii.	Groundnut oil	....	½ kg
iv.	Dalda	....	½ kg
v.	Tomato	....	1 kg
	Chatni		
a)	Putnalalu or	....	2 kgs
b)	Palli	....	2 kgs
c)	Tamarind	....	150 gms

## 7. Mysore bajji- 4 pieces per plate weighing 15 gms each:

Ingredients for 100 plates :

i.	Maida	....	3 kgs
ii.	Groundnut oil	....	1.5 kg
iii.	Dalda	....	100 gms
iv.	Coconut	....	2 Nos
v.	Curd	....	1 kg

## 8. Samosa –each piece weighting 35 gms :

Ingredients for 100 plates :

i.	Maida	....	2 kgs
ii.	Groundnut oil	....	1 kg
iii.	Dalda	....	100 gms
iv.	Onions	....	1.5 kg
v.	Potatoes	....	2.5 kgs
vi.	Green Peas	....	500 gms

## Mirchibajji – 4 pieces per plate weighing 10 gms each

Ingredients for 100 plates :

i.	Green chillies	....	3.5 kgs
ii.	Chana Flour	....	2 kg
iii.	Groundnut oil	....	1.5 kg
iv.	Dalda	....	100 gms

## 9. Banana bajji – 2 pieces per plate weighing 25 gms each

Ingredients for 100 plates :

i.	Green Bananas	....	15 Nos
ii.	Chana Flour	....	2 kg
iii.	Groundnut oil	....	1.5 kg
iv.	Dalda	....	100 gms



## 10. Uthappam with chatni –each piece weighing 80 gms

Ingredients for 100 plates :

i.	Raw Rice (Broken Rice)	....	3 kgs
ii.	Blackgramdal	....	2 kg
iii.	Maida	....	3 ½ kg
iv.	Groundnut oil	....	½ kg
v.	Onions	....	3 kgs
vi.	Coconut	....	1 No
vii.	Atukulu	....	½ kg
	Chatni		
a)	Putnalalu	....	2 kgs
b)	Palli	....	2 kgs
c)	Tamarind	....	150 gms

## 11. Alubonda- each piece weighing 35 gms

Ingredients for 100 plates :

i.	Chanadal	....	1.5 kgs
ii.	Groundnut oil	....	1 kg
iii.	Dalda	....	100 gms
iv.	Onions	....	2 kgs
v.	Potatoes	....	3 kgs
vi.	Lemons	....	6 Nos

## 12. Masalawada –each piece weighing 35 gms

Ingredients for 100 plates :

i.	Chanadal	....	3 kgs
ii.	Groundnut oil	....	1 kg
iii.	Dalda	....	100 gms
iv.	Onions	....	2 kgs
v.	Til	....	100gms

## 13. Golipakoda – 4 pieces per plate each piece weighing 15 gms

Ingredients for 100 plates :

i.	Chana flour	....	3kgs
ii.	Onions	....	2.5kgs
iii.	Groundnut oil	....	1.5kgs
iv.	Dalda	....	100gms
v.	Palli	....	1kg

## 14. Mysorepak (Sweet) – each piece weighing 40 gms

Ingredients for 100 pieces :

i.	Chanadal Flour	....	1.5kgs
ii.	Sugar	....	2 kg
iii.	Dalda	....	1 kg
iv.	Refined oil	....	1 kg
v.	Ilachi	....	20gms

15. Boondi Laddu (Sweet) – each piece weighing 40 gms

Ingredients for 100 pieces :

i.	Chanadal Flour	....	1.5kgs
ii.	Sugar	....	2 kg
iii.	Dalda	....	1 kg
iv.	Refined oil	....	1 kg
v.	Ilachi	....	20gms
vi.	Kismis /Cashew	....	200gms

16. Balushahi(Sweet) – each piece weighing 40 gms

Ingredients for 100 pieces :

i.	Maida	....	2kgs
ii.	Sugar	....	2kgs
iii.	Dalda	....	1 kg
iv.	Refined oil	....	1 kg
v.	Curd	....	250 gms
vi.	Ilachi	....	20gms

17. Coffee – 120 ml per cup

Ingredients for 100 pieces :

i.	Coffee Powder	....	250 gms( Brooke Bond only)
ii.	Milk	....	5 Ltrs
iii.	Sugar	....	1.5 kgs
iv.	Water	....	7 Ltrs

18. Tea – 120 ml per cup

Ingredients for 100 pieces :

v.	Tea Powder	....	250 gms( Brooke Bond only)
vi.	Milk	....	4.5 Ltrs
vii.	Sugar	....	1.5 kgs
viii.	Water	....	7.5 Ltrs

**ANNEXURE-C**

**INSTRUCTIONS TO BIDDERS**

**1.0 GENERAL**

You are invited to submit your bid for “**PROVIDING CANTEEN CATERING SERVICES AT MIDHANI, Hyderabad**” for a period of **24 months**. The bidding documents are and shall remain the exclusive property of the Midhani without any right to the Bidder to use them for any purpose except bidding and for use by successful Bidder with reference to the work.

**2.0 ELIGIBILITY FOR BIDDING & BIDDING DOCUMENT**

The bidder should have at least 5years of experience in Running of Industrial Canteen where 1000 and more employees worked in the said establishment. Bidder should have 5 Core turnovers per annum to be eligible to quote the Tender.

A set of bidding documents marked 'Original' (along with Price bid) is issued herewith to the Bidder to submit their bid. Bidder shall submit the '**Original**' (along with Price bid) and details as sought in the '**Instructions to Bidders**' along with his bid. Bidder shall make a copy of the same and retain as "**Bidders copy**" for their reference. The bidding document shall not be transferred to any other agency.

**One Bid per Bidder:** Each bidder shall submit only one bid and a bidder who submits or participates in more than one Bid will cause all the proposals with the Bidder's participation to be disqualified.

**3.0 BID VALIDITY**

The offer shall remain valid for acceptance for a period of 6 (Six) months from the due date of submission of bid. The bidder shall not be entitled to modify, vary, revoke or cancel his bid during the said period. In case of bidder modifying varying, revoking or canceling his bid, the Midhani shall forfeit the earnest money paid by him. The validity of the bid shall be extended as and when required for the period as requested by Midhani in writing.

**4.0 AMENDMENT OF TENDER DOCUMENT**

Midhani may, for any reason whether at its own initiative or in response to the clarification requested by the prospective Bidder, issue amendment in the form of addendum / corrigendum during tender sale period and subsequent to receiving the Tenders. Any addendum / corrigendum thus issued shall become part of Tender document and Bidder shall submit 'Original' addendum / corrigendum duly signed and stamped in token of his acceptance.

For addendum / corrigendum issued during the Tender period, Bidder shall consider the impact in his Tender. For addendum / corrigendum issued subsequent to receiving the Tenders, Bidder shall follow the instructions issued along with addendum / corrigendum.

**5.0 CLARIFICATION REQUESTS BY BIDDER**

Although the details presented in this Bidding document consisting of Conditions of Contractor, Scope of services, Specifications have been compiled with all reasonable care, it is the Bidder's responsibility to ensure that the information provided is adequate and clearly understood.

Bidder shall examine the Bidding document thoroughly in all respect and if any conflict, discrepancy, error or omission is observed, Bidder may request clarification at any time up to one week prior to the Bid Closing Date. Such clarification requests shall be directed to AGM (Purchase), Midhani, Kanchanbagh, Hyderabad – 500058

**6.0 CHECK LIST FOR SUBMISION OF BID**

To assist Bidder in ensuring the completeness of bid, a check list for submission of various documents / details in 'Techno Commercial Bid & priced part of bid', has been enclosed as

Annexure. Bidder in his own interest is requested to fill the checklist and submit along with his bid for ready reference.

In case of incomplete submissions, Midhani will not be under any obligation to give the Bidder an opportunity to make good such deficiencies and Midhani may at its discretion treat such bids as incomplete and not consider for further evaluation.

## **7.0 MODE OF SUBMISSION OF TENDER**

Tender is two part bid Part1 shall be Techno commercial bid and Part2 shall be Price bid .Both parts to be submitted separately super-scribing the tender number and due date and to put in 3<sup>rd</sup> envelop super-scribing the tender number and due date address to AGM(Purchase),Mishra Dhatu Nigam Limited, Kanchanbagh, Hyderabad-500058

It can be sent by post/ courier or can be dropped in tender box provided at the corporate office security gate, Mishra Dhatu Nigam Limited, Kanchanbagh, Hyderabad – 500058 in a sealed cover super-scribed with tender no. and to be written as "Quotation – Canteen Catering Services". This shall contain separately sealed envelopes super-scribed as below.

PART - I : TECHNO COMMERCIAL PART

PART- II : PRICE PART/COMMERCIAL PART

### **7.1 PART - I OF THE BID SHALL CONTAIN THE FOLLOWING:**

Tender Document duly signed and stamped on each page in token of acceptance.

This part shall contain all pre-qualification (Experience & Financial) details as per enclosed format, Service Tax/GST, Registration Certificate, Income Tax PAN Number, ESI/PF Registration Certificate on their own company name, other reference list of works, organization details, concurrent commitments, financial details like Annual turnover statement, Loss and Profit Statement as per the APPENDIX A, deviations, if any to the tender terms, conditions and specifications, duly filled in and other details as called for in Instruction to Bidders as per requisite format shall be enclosed.

Earnest Money Deposit in a separate envelope.

### **7.2 PART - II OF THE BID SHALL CONTAIN THE FOLLOWING:**

Price part duly filled in.

Part - II of the offer shall contain only the above document and no other conditions. All corrections must be stamped and signed. Any conditions mentioned in Part - II shall not be taken in to account and if insisted upon, the tender shall be liable for rejection.

## **8.0 BID SUBMISSION**

8.1 Bids can be sent by post/ courier or dropped in the tender box kept at the corporate office security gate, Mishra Dhatu Nigam Limited, Kanchanbagh, Hyderabad – 500058. Bidders to ensure that their offers are submitted within the stipulated date and time. Midhani shall not take responsibility if the bids are not received at the above mentioned place within due date and time and the bids received after the time and date stipulated for receipt of bids are liable to be rejected. No request for extension of time for submission of bid shall be considered.

8.2 Technical Part (Part -I) & Price Part [Part - II] must be submitted in separate sealed packages. Each sealed package must be super scribed with name of work, tender No., and last date of opening. The above two separate sealed packages have to be put in a single package, duly sealed super scribing on the envelope as "Technical Bid and Price Bid" and tender no. and to be written as "Quotation - Canteen Catering Services ".

**Tender no:MDNL/AP/22/OT/249/2017-18, Dt:18.12.2017**  
**The techno commercial offers shall be opened on the next working day, i.e., on 19.01.2018 at 11.00 Hrs.**

**Note: If you wish to participate in opening of technical bid you may send your representative with authorization letter to arrange necessary visitor pass.**

**9.0 EARNEST MONEY DEPOSIT:**

9.0.1 Earnest Money Deposit of **Rs. 4,00,000 (Rupees Four Lacs)** by way of Online transfer to below account Number / Bankers cheque / Demand Draft/ Bank Guarantee in favour of M/s. Mishra Dhatu Nigam Limited payable at Hyderabad. If Bank Guarantee (pro-forma is enclosed) is submitted towards EMD, the same is to be submitted in the form of irrevocable bank guarantee from the schedule banks valid for 90 days beyond the validity of the bid. EMD in original form will only be acceptable. Copies of EMD documents/ instruments shall be attached with Techno commercial Bid. Tenders without the Earnest Money will be rejected irrespective of the fact that tender may be from Private or Public Sector. No interest shall be payable by the Midhani for the Earnest Money Deposit as above.

**EMD PAYMENT:**

All Indian Bidders are requested to submit the EMD online through the below link:  
<http://ebs.in/midhani/public/> or MIDHANI website: [www.midhani.com](http://www.midhani.com) > Purchase > Tenders > TENDER FEE, EMD FEE (EARNEST MONEY DEPOSIT) AND SECURITY DEPOSIT – ONLINE PAYMENT.  
**RS.4,00,000/-**

If EMD not found enclosed along with Techno-commercial bid, such offers are liable for rejection.

The EMD of unsuccessful tenderer will be returned after finalization of the tender.

Those Tenderers registered under **Micro / Small / Medium Enterprise under the MSMED Act 2006** are exempted only from submission of EMD, provided they submit relevant documentary evidence to prove the same.

9.0.2 If the Bidder, after submitting the bid, revokes the offer or modifies the terms and conditions thereof during the validity of the offer except where Midhani has given opportunity to do so, the earnest money shall be liable to be forfeited.

9.0.3 The "Invitation to Bid" can be withdrawn or cancelled by the Midhani, which it shall have the right to do at any time, the earnest money paid with the bid will be returned to the Bidder.

9.0.4 If the successful Bidder fail or refuse to sign the agreement or furnish the security deposit, the earnest money shall be forfeited without prejudice to the rights and remedies available to Midhani under law and his being liable to any further loss or damage incurred in consequence by the Midhani.

9.0.5 The earnest money of the successful Bidder will be discharged when the Bidder has signed the agreement and furnished the security deposit. Earnest money deposit of the unsuccessful Bidders will be returned on award of work to the successful Bidder.

9.0.6 The latest Government Guidelines will be applicable with regard to EMD.

**9.1 ESI/PF Registration Certificate:**

The Bidder should submit the ESI & PF Registration Code Number allotted copies of the company / firm along with Techno Commercial Bid.

**9.2 Financial Documents**

**The bidder has to submit the following documents:**

i) Audited balance sheet including Profit & Loss Account for last three financial years ( i.e 2014-2015,2015-2016 and 2016-2017) along with Annual Turnover statement.

ii) Valid Latest Income Tax Clearance Certificate and PAN Number for the above mentioned years.

iii) Solvency Certificate – The solvency required would be **RS.50,00,000/-**of the approx. estimated amount put to tender. The solvency certificate shall be from a nationalized or scheduled bank and issued within a period of 6 months from the final date of submission of tender.

### **9.3 Other documents**

i) Good and Service Tax Registration Certificate

### **9.4 PRICE PART (PART – II)**

The Schedule of Rates shall be read in conjunction with all other sections of Bidding Document. The rates quoted by the Bidder shall be firm and fixed for the completion period of the tendered service, unless stated otherwise. Rates / amount must be filled in format for 'Schedule of Rates' enclosed as part of bidding document. If quoted in separate typed sheets and any variation in item description, unit or quantity is noticed, the bid is liable to be rejected. In any case, Bidder shall be presumed to have quoted against the tendered description of work read in conjunction with all other sections of the bid document and the same shall be binding on the Bidder. Part-II must be duly completed and sealed in a separate envelope super scribed "Tender – Part- II – Price Bid". Part-II – The price bid should not carry any conditions. Rates should be quoted in clear terms in the format given by Midhani. Special care should be taken to write rates in figures as well as in words against each item in the bill of quantity. In the event of ambiguity in rates given in figures and words, the rates given in words would be considered as final. Part -II – Price Bid will be opened only in respect of those Bidders who are found qualify in the Techno Commercial Bid.

The Bidder has to give their rates (both in figures and words) for each and every item to be served, in Part-II only. The item rates quoted in other formats will not be accepted. Such an item rate shall be inclusive of all costs such as cost of raw materials, wages and other statutory payments like PF, ESI, etc. to their workmen, bonus, retrenchment compensation, leave wages, provision and maintenance of uniforms/shoes, gratuity, if payable, group insurance coverage and any other payment payable to their workers, cost of foods served to their workmen, transportation of materials from market to canteen premises, preparation and service of food items, loss on inventory, Remuneration to the Contractor, cost of transportation from canteen to all service points, housekeeping including materials, provision of towels, soaps, liquid soaps in all the dining halls and all other expenses/overheads etc., The rates quoted by the Contractor shall be inclusive of all these items. The item rates quoted for various food items and other terms & conditions applicable for running the industrial canteen shall be valid for 24 months. During the currency of the contract, Midhani will not consider any escalation in item rates of food items under any circumstances. Midhani reserves the right to accept or reject any or all the Tenders or any part thereof at any stage of process without assigning any reason whatsoever. Midhani has no obligation to accept the lowest Tender, Midhani's decision in this regard shall be final and binding.

### **10.0 BID OPENING AND EVALUATION**

**10.1** Opening of techno commercial part of bid on the date and time mentioned in 'Notice Inviting Tender', Part – I i.e. on **19.01.2018 at 11:00 Hrs.** Bidder may depute his authorized representative to attend the opening. Bidder's representative, who is present during the bid opening, shall sign the 'Bid opening statement' evidencing his attendance.

## **10.2 Technical discussions**

Technical discussions with the bidder shall be arranged, if needed. Bidder shall depute his authorized representative(s) for attending the discussions and sign the minutes of meeting on behalf of his organization. The authorized representatives must be competent and empowered to settle all technical and commercial issues.

**10.3** Price bid shall be opened only with respect to the vendor / vendors who is / are considered qualified by Midhani after analysis / Evaluation of Technical bids. Intimation for the opening of Price bid will be sent only to those who are qualified in the technical bid.

## **11.0 COMPLIANCE TO TENDER REQUIREMENT**

Midhani expect Bidder's compliance to requirement of bidding document without any deviation. In any case, no exception or deviation shall be accepted to the following Clauses of Bidding Document:

- a) Time schedule
- b) Schedule of Rates
- c) Compensation for Delay
- d) Scope of Work and Scope of Supply
- e) Security Deposit
- f) Earnest Money Deposit (EMD)

Deviation on clauses other than indicated above, if felt necessary, should be furnished in the technical bid itself as per the Exception and Deviation Statement format enclosed. Midhani shall not take cognizance of any deviation stipulated elsewhere in the bid.

## **12.0 BID EVALUATION CRITERIA**

Bid is the responsibility of bidder and no relief or consideration can be given for errors and omissions made by the bidder inadvertently or advertently. Bid with incomplete information is liable for rejection.

### **12.1 DETERMINATION OF RESPONSIVENESS**

12.1.1 Prior to the detail evaluation of bid, Midhani will determine whether each bid is substantially responsive to the requirements of the bidding documents.

12.1.2 If a bid is not substantially responsive to the requirements of the bidding documents, it may be rejected by Midhani.

12.1.3 The time schedule for completion is given in the Tender document. Bidder is required to confirm to the completion period unconditionally.

12.1.4 Performance of Bidder on works executed / under execution shall be taken into consideration before selecting the Bidder for opening of his price part.

12.1.5 The bidder shall not mention their rate of any items or total quoted price anywhere in the Technical (Part-I) part of the tender. If bidder specifies rate of any items or total quoted

price in the Technical (Part-I) part of the tender, then their offer shall be rejected summarily.

### **13.0 PROPOSAL OF THE BIDDER:**

The bidder shall arrange his bid in the following order:

#### **13.1 PART - I TECHNO COMMERCIAL BID PART: COVER-1**

- i) Bidding document duly signed and stamped on each page of tender
- ii) Check list of submitted documents as per **APPENDIX A**
- iii) Acknowledgement as per Annexure-I
- iv) Earnest Money Deposit
- v) ESI/PF details as per enclosed Annexure-II
- vi) Sales Tax Registration Certificate as GST Act and VAT.
- vii) Service Tax Registration Certificate
- viii) Annual Turnover Statement as per Annexure-III
- ix) Concurrent commitments details as per Annexure-IV
- x) Details of Technical/Skilled Manpower proposed to be deployed as per Annexure V
- xi) Compliance to Bid requirement as per Annexure-VI
- xii) Deviations Statement, if any as per enclosed Annexure-VII
- xiii) Power of Attorney in the name of person who has signed the bid.
- xiv) Job Procedure to be adopted for the subject work
- xv) Other details, if any.

**13.2 Part - II - Priced Part** shall be submitted in the additional standard format for 'Schedule of Rates' issued to the Bidder. Priced bid shall contain only prices quoted by the Bidder. **(APPENDIX B)**

**Kindly note the EMD should be kept in cover-1 only**

### **14.0 BIDDER'S RESPONSIBILITY FOR QUOTATION**

Although all the details presented in this bid document have been complied with all reasonable care, it is the Bidder's responsibility to ensure that the information provided is adequate and clearly understood. Bidder shall inspect the site and surrounding area, shall satisfy himself of the existing facilities, and shall collect any other information, which he may require before submitting the bid. Claims and objections due to ignorance of existing conditions will not be considered after submission of the bid and during Implementation.

### **15.0 EVALUATION OF PRICE BIDS**

The price bids of only those Bidders shall be considered for opening and evaluation whose bid is determined to be technically and commercially acceptable to Midhani. Evaluation of price bids shall be taken up to determine the competitive prices of the technically-acceptable bids and include the following:

- 15.1 Price bids containing overwriting/erasures in the quoted rates shall be liable for rejection. Cuttings and overwriting shall be avoided. However, in case any cutting is unavoidable, the same shall be attested by the signatory of Bid, failing which such price bids shall be liable for rejected.



15.2 Midhani reserves the right to grant purchase preference to Public Sector Enterprises in terms of the latest applicable guidelines of the Government of India.

15.3 Midhani reserves their right to negotiate the quoted prices.

## **16.0 TENDER / BID OR TENDER DOCUMENT / BIDDING DOCUMENT**

The terms BIDDER or TENDERER and TENDER DOCUMENT or BIDDING DOCUMENT appearing in this bidding document are synonymous.

## **17.0 ACCEPTANCE OF TENDER**

Midhani reserves the right to reject any or all the tenders without assigning any reasons thereof.

## **18.0 CONTRACT DOCUMENT**

18.1 The bidder, whose bid has been accepted by Midhani, shall enter formal agreement with Midhani at the date and place to be notified by the Midhani.

18.2 Contract documents for agreement shall be prepared before award of contract as intimated to the successful Bidder by a Fax / Letter of Acceptance. Until the final contract documents are prepared and executed, the Bidding document together with the annexed documents and Bidder's acceptance thereof shall constitute a binding contract between the successful Bidder and Midhani. Contract documents to be signed between Midhani and successful bidder shall consist of following:

- Agreement on stamp paper of appropriate value
- Letter of Acceptance
- Detailed Letter of Award / Acceptance along with agreed variation / Amendment and other enclosures
- Original Bidding document
- Addendum issued to bidder, if any.
- Different type of menu.

## **19.0 AWARD OF WORK**

The Bidder, whose bid is accepted by Midhani, shall be issued a copy of the agreement order prior to expiry of bid validity. Midhani shall not be obliged to furnish any information / clarification / explanation to the unsuccessful bidders as regards non-acceptance of their bids. Except for refund of EMD to unsuccessful bidders, Midhani shall correspond only with the successful bidders.

## **20.0 On award of Contract the contractor should provide the following:**

### **20.1 ESI/PF Registration Certificate:**

The Bidder should furnish ESI & PF Registration documents are to be submitted along with Techno Commercial Bid.

20.2 Canteen Contractor needs to obtain the police verification for persons employed by the caterer and also get the medical certification as per Factories Act for all contract personnel employed.

### **20.3 Security Deposit:**

20.3.1 On award of contract, the contractor has to pay security deposit of **5% of the total value of the contract excluding taxes** within 15 days of the award of the contract by way of DD or Bank Guarantee in a prescribed format enclosed herewith of Midhani from a scheduled bank in India which shall be valid up to 60 days after the completion of the contract period.

20.3.2 The earnest money deposit given by the Tenderer (to whom the contract is awarded) will be adjusted towards Security Deposit for the subject work.

## **SPECIAL CONDITIONS OF CONTRACT**

### **1.0 GENERAL**

- 1.1 Special Conditions of Contract shall be read in conjunction with the General Conditions of Contract(Instruction of the Bidder), Schedule of Rates, specifications of work and any other document forming part of this contract wherever the context so requires.
- 1.2 Where any portion of the General Conditions of Contract is repugnant to or in variance with any provisions of the special conditions of contract, then unless different intention appears, the provision(s) of the Special Conditions of Contract shall be deemed to override the provision(s) of General Conditions of Contract only to the extent that such repugnancies or variations in the special conditions of contracts are not possible of being reconciled with the provisions of General conditions of contract.
- 1.3 Wherever it is stated anywhere in this bid document that such and such a supply is to be effected or such and such a work is to be carried out, it shall be understood that the same shall be effected / carried out by the contractor at his own cost, unless a different intention is specifically and expressly stated herein or otherwise explicit from the context.

### **2.0 LOCATION DETAILS:**

Mishra Dhatu Nigam Limited, Kanchan Bagh, Hyderabad - 500058

### **Manpower Details:**

S.No	Shift	Timings	Casuals	Employees	Total
1	A	6:45 hrs to 15:00 hrs	250	50	300
2	General	9:15 hrs to 17:30 hrs	200	350	550
3	B	14:45 hrs to 22:45 hrs	150	100	250
4	C	22:30 hrs to 7:00 hrs	50	50	100
			650	550	1200

**The number indicated is approximate only. Midhani can't give guarantee of the minimum number of boarders.**

It is planned to engage one contractor to cater to the above.

### **3.0 SCOPE OF WORK**

- 3.1 The Scope of Work covered in this tender would be in general, but not limited to the following as detailed in the **SCOPE OF SERVICES** attached in this document. The contract shall be valid for 24 Months (Two Years) from the date of issue of Fax of Acceptance / Letter of Acceptance, whichever is earlier and thereafter may be extended at the sole discretion of M/s Midhani.

### **4.0 PARTICULARS**

- 4.1 The bidder is advised to visit and examine the site of works infrastructure facilities, equipments and its surroundings and obtain for himself all information that may be necessary for preparing the bid and entering into a contract for execution of the works. The cost of visiting the site shall be at Bidder's own expenses.

- 4.2 It is understood and agreed that above factors have properly been investigated and considered by the Bidder while submitting the Bid.
- 4.3 No claim for financial or any other adjustments to contract price, on account of lack of clarity of such factors shall be entertained.

## **5.0 DURATION OF CONTRACT**

- 5.1 The duration of contract shall be for a period of 24 (Twenty four) months. The schedule start date of contract for running the Industrial Canteen shall commence from the date of issue of Fax of Acceptance / Letter of Acceptance. Initially the contract will be for Six months and depending upon the performance of contractor, the contract will be extended for 18 months.

**Note:** With mutual consent of the parties involved and subject to satisfactory performance of the contractor, the contract can be extended further for on the existing terms and conditions.

- 5.2 The contractor shall be allowed a period of 15 days from the date of issue of Fax of Acceptance / Letter of Acceptance to mobilize resources to commence services in all respects.

## **5.3 Termination of Contract:**

- 5.3.1 Termination for Default: Midhani reserves its right to terminate the Contract, without prejudice to any other remedy for breach of Contract, by giving one month notice if Contractor fails to perform any obligation(s) under the Contract and if Contractor, does not cure his failure within a period of 30 days (or such longer period as Midhani may authorize in writing) after receipt of the default notice from Midhani.
- 5.3.2 Termination for Insolvency: Midhani may at any time terminate the Contract by giving written notice without compensation to Contractor, if Contractor becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to Midhani.
- 5.3.3 Termination for Convenience: Midhani may by written notice sent to Contractor, terminate the Contract, in whole or part, at any time for its convenience. However, the payment shall be released to the extent to which performance of work executed as determined by Midhani till the date upon which such termination becomes effective.

If the parameters are not met by the successful bidder during the period of contract based on continuous evaluation by In Charge – Canteen Services, the contract can be terminated. Notices shall be served for improvement in their service by the In Charge – Plant Personnel Services and if the agency / contractor does not show any improvement in their service level during the period of observation as determined by In Charge – Plant Personnel Services, then the contract can be terminated after serving three consecutive notices without any loss of time.

Midhani reserves the right to cancel the agreement without any financial liability in the event of any of the following:

- a) Repeated rejections

- b) Repeated delay in rendering services as specified in the agreement.
- c) Adulterated supplies as determined according to prevention of Food Adulteration Act 1954 and Rules 1955 as amended from time to time.
- d) Use of unspecified quality of raw materials.
- e) Use of time expired products in preparation of food items.
- 5.4 In case, If the Contractor shall give prior notice of two (2) months to the Midhani for termination of contract for reasons recorded in writing.
- 5.5 Midhani shall also have without prejudice to other rights and remedies available under law, the right in the event of breach by the Contractor of any of the terms and conditions of the contract, or due to the contractor's inability to perform as agreed for any reason whatsoever to terminate the contract forthwith and get the work done for the un – expired period of the contract at the risk and cost of the contractor and recover losses, damages, expenses or costs that may be suffered or incurred by Midhani. The decision of Midhani about the breach / failure on the part of the Contractor shall be final and binding on the Contractor and shall not be called into question.
- 5.6 Midhani also reserves the right to terminate the contract at any time during its currency without assigning any reason thereon by giving one month notice in writing to the Contractor at their last known place of residence/business and the Contractor shall not be entitled to any compensation by reason of such termination. The decision of Midhani under this clause shall be final, conclusive and binding on the Contractor and shall not be called into question.
- 5.7 Midhani exercising its right to terminate the contract as above, the Contractor shall vacate the premises within 24 hours ensuring that all the Contractor's equipment and personnel have been removed from the factory office premises. Should the Contractor fail to do so, Midhani shall be entitled to remove the Contractor's equipments at the Contractor's risk and cost.
- 5.8 On the expiry of the contract period or upon termination of the contract, the Service Provider shall forthwith vacate the premises along with his agents and servants and return the same, along with all furniture fittings and fixtures and all other items provided by Midhani therein, in good condition, reasonable wear and tear excepted.
- 5.9 Notwithstanding anything contained in any other clause, Midhani reserves the right to terminate the contract due to any failure on the part of the Contractor in discharging their obligations under the contract or in the event of their becoming insolvent or going into liquidation. The decision of Midhani about the failure on the part of the Contractor shall be final and binding on the Contractor.

#### **6.0 SCOPE OF SUPPLY OF MATERIALS/FACILITIES BY MIDHANI**

- 6.1 Midhani provides, at its expenses, the infrastructure facilities such as
- Building, Furniture, Cold storage facilities,
  - Kitchen equipment, Utensils and other canteen items available will be given. If additional equipment /vessels are required, they should be brought by the contractor, at his cost.
  - In addition to the above, Midhani provides Gas, Electricity and Water free of cost.

- 6.2 Further, any loss towards theft or breakage of such equipment furniture, fixtures, cold storage facilities, utensils and all other canteen equipment supplied by Midhani has to be borne fully by the Contractor.
- 6.3 The Contractor shall be responsible for and ensure proper and optimal utilization of the facilities like equipment, water, electricity to be provided by the Midhani, without abuse or excess use and shall follow and obey all instructions or directions as shall or may be given by the Midhani or his authorized representative from time to time. Should there be a need for use of additional equipments / facilities belonging to the contractor, it will be used at the contractor's risk and cost.
- 6.4 The Contractor shall ensure that the canteen premises are not used for any purpose other than activities related to the maintenance and running of the canteen for the employees working in Midhani.

## **7.0 SCOPE OF SUPPLY OF CONTRACTOR**

- 7.1 All items including raw materials for the preparation of food items, housekeeping materials required for the kitchen area, Dining Hall and store rooms, manpower, canteen maintenance & other jobs, miscellaneous works, etc., shall be under the scope of the Contract. The rates quoted by the tenderers shall be inclusive of the above services. The contractor shall use only the quality items for preparation of all menu items.
- 7.2 For detailed scope of services to be executed under this contract shall be read in conjunction with scope of services and other terms and conditions elsewhere specified in the tender document.

## **8.0 MODE OF PAYMENT**

Employees will avail the canteen facility through cash / meal vouchers provided by the Contractor. No payment will be made by Midhani to the contractor. However for the services provided to the MIDHANI / official guests etc on the prior intimation / approval of the Midhani Management, will make payment after due verification.

## **9.0 SECURITY DEPOSIT**

- 9.1 On award of contract, the contractor has to pay security deposit of **5 % of the total value of the contract excluding taxes** within 15 days of the award of the contract by way of DD/online payment or Bank Guarantee in a prescribed format of Midhani from a scheduled bank in India which shall be valid up to 60 days after the completion of the contract period.
- 9.2 The earnest money deposit given by the tenderer (to whom the contract is awarded) will be adjusted towards Security Deposit for the subject work.

## **10.0 TAX STRUCTURE**

- 10.1 The quoted price offered by you shall be inclusive of GST for the subject work including courtesy services to Midhani.
- 10.2 Rates quoted for food items should be inclusive of all taxes and levies.
- 10.3 Income Tax at the prevailing rate as applicable from time to time shall be deducted from contractor bills, if any as per Income Tax Act, and quoted rates shall be deemed to include this.

## **11.0 LABOUR LAWS, PROVIDENT FUND, ESI**

- 11.1 The Contractor shall obtain necessary license from the Licensing Authority under the Contract Labour (Regulation & Abolition) Act, 1970 and the Central Rules framed there under and produce the same to Midhani before start of work.
- 11.2 The Contractor shall enforce the provisions of ESI Act and Scheme framed there under with regard to all his employees involved in the performance of the Contract, and shall deduct employee's contribution from the wages of each of the employees and shall deposit the same together with employer's contribution of such total wages payable to the employees in the appropriate account.
- 11.3 The Contractor should comply with the provision of the Employees Provident Fund Act. The agencies should promptly deposit P.F. deduction of the eligible contract employees plus the employers' contribution to the RPF.
- 11.4 "All liabilities like Salaries, wages and other statutory obligations in respect of the persons engaged by the Contractor shall be borne by the Contractor during the period of agreement.

## **12.0 COMPLIANCE OF STATUTORY PROVISIONS**

- 12.1 The Contractor shall comply with the provisions of the Factories Act 1948, Minimum Wages Act (Central / State), if applicable and as applicable, Contract Labour (Regulation & Abolition) Act, 1970 read with the Central Contract Labour (Regulation & Abolition) Rules 1975, ESI Act, 1948 / Employees Compensation Act, 2010, Employees Provident Fund and Miscellaneous Provisions Act, 1952, Payment of Bonus Act 1965, Payment of Gratuity Act, 1972, **(National and Festival Holidays) Act, 1958** and any other laws and rules applicable for the employment of Contract workmen as amended from time to time.

## **13.0 WAGES TO PERSONS DEPLOYED**

- 13.1 The contractor shall make payment of minimum wages as per the Central Contract labour minimum wages GO from time to time to the workers deployed by him on the scheduled date. The contractor has to maintain all the statutory Registers for the subject services.

## **14.0 GOVERNMENT AND LOCAL RULES**

- 14.1 The contractor shall conform to the provisions of all local laws / by laws and regulations relating to the work and pay all fees payable to such authorities for execution of the work involved. Midhani shall not be responsible for such liabilities and claims.

## **15.0 FIRST AID**

- 15.1 The contractor shall provide necessary First Aid Facilities to his personnel.
- 15.2 Depending on the availability at that time of need, Midhani may provide these facilities entirely based on the exigency at its discretion. The cost of such assistance as worked out by Midhani shall be recovered from the contractor.

## **16.0 GENERAL**

- 16.1 The contractor shall furnish in writing the list of persons to be deployed by him. He shall not engage persons below 18 years of age.

- 16.2 If any dispute arises with regard to the interpretation of any terms of this Contract. Midhani's decision in this regard would be final and binding.
- 16.3 Damage caused willfully or through negligence to any of the Midhani issued materials / equipments / tools by the contractor shall be made good by the contractor at his own cost, failing which the actual cost as worked out by Midhani shall be deducted from contractor's running account bill.
- 16.4 If any of the workers employed by the contractor is found indulging in acts of subversive of discipline, the same will be brought to the knowledge of the Contractor and he shall arrange for replacement of such personnel immediately. If any time, the minimum required number of personnel is not employed by the contractor, due deduction will be made from the bills.
- 16.5 It shall be clearly understood that the personnel to be deployed by contractor are their own workers and they have no binding whatever with Company. The Contractor shall indemnify Midhani from all liabilities arising out of deployment of personnel and other related thereto.
- 16.6 The bidders have to take care that their quoted price shall accommodate any upward revision in the above Minimum rates fixed by the Regional Labour Commissioner, Government of India during the subject contract period.

#### **17.0 QUANTITY VARIATIONS**

The quantities indicated in the bidding document are approximate and may vary individually. No revision of schedule of rates will be permitted for such variations.

#### **18.0 INDEMNIFY:**

The Contractor shall indemnify MIDHANI from all liabilities whatsoever and also under the Employees Compensation Act or otherwise in respect of any injury suffered by the workmen / staff employed by the contractor, resulting in the death of his workmen / staff or hospitalization or disablement, the contractor shall also undertake to indemnify MIDHANI in case of any financial loss suffered by MIDHANI on account of contravention of the PF & ESI regulations or non-compliance of any other Rules by the contractor where MIDHANI shall become liable on account of his default.

#### **18.1 ARBITRATION:**

**18.2** Any dispute(s) or difference(s) whatsoever arises under or out of or in connection with this contract, or in respect of any defined legal relationship associated therewith or derived therefrom, the parties agree resolve/settle the same by submitting that dispute to arbitration in accordance with the International Centre for Alternative Dispute Resolution (ICADR) Arbitration Rules 1996.

**18.3** The authority to appoint the arbitrator(s) shall be the International Centre for Alternative Dispute Resolution (ICADR). The international centre for alternative dispute resolution will provide administrative services in accordance with ICADR Arbitration Rules 1996. The language of the arbitration proceeding shall be English. The place of arbitration proceedings shall be Hyderabad, Indian.

Note: in respect of PSUs/Government organizations, the DPE guidelines shall be applicable.

18.4 Work under the contract shall be continued by the contractor during the arbitration proceedings, unless otherwise directed in writing by the Purchaser or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrators is obtained, and save as those which are otherwise expressly provided in the Contract, no

payment due or payable by the purchaser shall be withheld on account of such arbitration proceedings, unless it is the subject matter or one of the subject matter thereof.

**18.5 Jurisdiction:**

The contract and all questions, disputes or differences arising under or in connection with this contract, subject of Arbitration clause, shall be subject to the exclusive Jurisdiction of the courts within the local limits of Hyderabad, Telangana, India.

**19.0 CONSTITUTION OF THE CONTRACTOR**

19.1 The Contractor shall not change the composition during the currency of the contract without the prior approval of Midhani. Any happening like Death/ Resignation of any partner/director/member shall be notified within 24 hours of such happening, in writing to Midhani. On receipt of such notice, Midhani reserves the right either to terminate or continue the contract. In the event of any dispute, legal or other proceedings by any party or parties concerning the constitution or composition of the Contractor, Midhani reserves the right to take such necessary action as it deems fit, including termination of contract and withholding payments due or accrued to the Contractor.

19.2 The contract shall be awarded on the basis of "PRINCIPAL-TO-PRINCIPAL" and the Contractor shall be deemed to be an independent Contractor engaged for the performance of services/work/job in the manner and to the extent provided in these presents.

19.3 None of the workmen engaged by the Tenderer shall have any claims against Midhani in respect of the execution of the contract and the Tenderer undertakes to indemnify Midhani against loss suffered on account of any such claims

**20.0 SUBLETTING**

20.1 The Contractor shall not sublet, transfer or assign the contract or any part thereof without the prior written approval of Midhani.

**21.0 LAWS GOVERNING THE CONTRACT**

21.1 The Contract will be governed by the Laws of India for the time being in force and as amended or made from time to time.

**22.0 RECOVERY FOR DAMAGES OF COMPANY DAMAGED PROPERTY**

22.1 The Contractor shall comply with all operational, fire & safety rules and regulations framed by Midhani and made applicable to the whole or part of Midhani premises wherein the Contractor or their designated person happens to be operating under this Agreement. The Contractor shall make good to the satisfaction of Midhani any loss or damage due to fire to any portion of the canteen premises or to any of Midhani's existing property. In the event of any of their staff/workmen violating the said rules and regulations or in any way becoming objectionable to Midhani, the Contractor shall remove them from Company's designated premises forthwith.

22.2 Midhani through its designated officers will carry out periodic checking inventory of all the aforesaid articles. Any discrepancy found at the time of taking inventory, will be notified to the Contractor by Midhani and the Contractor will be charged at replacement cost in respect of loss of cutlery, crockery, glassware and other utensils and such other assets entrusted to him for running the catering facilities. A recovery at 50% of the cost of items will be affected from the Contractor, if there is any damage to the cutlery, crockery, glassware, flask etc. As regards utensils, all the repair charges will have to be borne by the Contractor if the same is incurred within one year from the date of contract. The contract has to take regular tinning of the vessels at his cost, to avoid food contamination In regard to natural wear and tear of such items; the decision of Midhani shall be final and binding on the Contractor.



## 23.0 PENALTY

### 23.1 **PROMPT, PUNCTUAL, EFFICIENT, SAFE, COURTEOUS AND QUALITY SERVICE IS THE ESSENCE OF THIS CONTRACT**

- i) The Contractor shall comply with all the terms and conditions and ensure supply of the prescribed quantity and quality of food items during the service timings and in the event of any failure or breach of any of the conditions by the Service Provider and in case of deterioration in the quality of the food items or reduction in the quantity thereof, Midhani shall be at liberty to levy penalty per occasion of such breach, as determined by the Head of the HR

Human Resources Department is authorized in this behalf, whose decision of the penalty shall be final and binding. The Service Provider will pay such penalty without any demur or protest.

- ii) In case of failure to carry out the service to the satisfaction of Midhani, it will be free to get the service done by any other agency at the cost and risk of the Contractor.
- iii) If, however, the Contractor is not fulfilling the terms and conditions of the Contract or in case of any misconduct by the workmen of the Contractor (which the Contractor has not remedied in spite of the same being pointed out to him by Midhani, Midhani reserves the right to terminate/cancel the agreement either partially or fully by giving 30 days notice, and without any liability to Midhani.

The Contractor shall be liable for penalty for any failure as detailed below:

- 23.2 Sub-standard quality of raw material found by Midhani's authorized/designated official once pointed out, the same should be taken back and replaced in total. However for bringing such items inside the division, Rs. 1000/- will be deducted. The quality of the ingredients shall be good and reasonable.
- 23.3 If the contractor repeatedly fails to ensure the quality of the raw material, Midhani, in order to ensure quality, has the right to name an agency/ departmental store/ super market from where the Contractor should purchase the raw material at his own risk and cost.
- 23.4 If it is found that the contractor is using inferior quality raw materials, vegetables, fruits, tea leaves, provisions, cooking oil etc, a penalty to the extent of Rs. 1000/- claim will be deducted from the contractor on each such items separately for each occasion. Besides, inferior ingredients are liable to be removed from the premises of the canteen at the contractor's risk and cost.
- 23.5 If the contractor fails to provide service at any location for any period for any reason and even if adequate quantity of food is not served, a penalty of Rs. 1000/- will be deducted. In addition the Contractor should also immediately make good the shortage.
- 23.6 If it is found that there is laxity on the part of the contractor on account of maintenance of proper hygiene in canteen operations at the kitchen / dining halls in various service points / transport vehicles / personnel handling the food items / surroundings, leaving or storing the crockery /cutlery in places other than the proper locations, stains found due to improper cleaning of plates, utensils, water jugs, water glasses, serving platforms a penalty of Rs. 1000/- (One thousand only) will be levied on each such occasion in each of the service location. The decision of the Midhani is final and binding on the contractor.
- 23.7 Rs. 1000/- will be deducted for the delay in service on each such occasion in each of the service location.

- 23.8 Rs.150/-(Rupees One hundred and fifty only) per person per day will be deducted if the worker is not found in uniform or with bad turnout without proper haircut/nail trimming, etc.
- 23.9 If Midhani finds that the canteen services are supplied to any unauthorized personnel, penalty up to Rs.500/- for each such occasion shall be imposed on the contractor at the discretion of Midhani.

#### **24.0 SECURITY**

- 24.1 The Midhani being a protected area, entry into the plant area shall be restricted and governed by issue of photo gate passes issued by the Contractor and Counter Signed by the Security Dept of Midhani. The contractor shall arrange to obtain through the In Charge – Canteen Services, well in advance, all necessary entry permits / gate passes for his staff and labour and entry and exit of his men and materials shall be subject to vigorous check by the security staff.
- 24.2 The contractor and his staff and labour shall be bound by all the security, fire & safety regulations of the division and any default of the contractor or his staff and labour in this regard, as to which the opinion of the maintenance in-charge shall be final and binding on the contractor, shall constitute an infringement of relevant clause of General Conditions of Contract with consequences as laid down in the said clause and other associated clauses.
- 24.3 Police verification of proprietor as well as all its employees will be required from successful bidder for execution of work.

#### **25.0 MEMBERS OF MIDHANI/THE COMPANY NOT INDIVIDUALLY LIABLE**

- 25.1 No officer, official or employee, of the Midhani / Midhani shall in any way be personally bound or liable for the acts or obligations of the Contractor under the contract or answerable for any default or omission in the observance or performance of any of the acts, matters or things which are herein contained.

#### **26.0 MIDHANI/THE COMPANY NOT BOUND BY PERSONAL REPRESENTATIONS**

- 26.1 The Contractor shall not be entitled to any increase on the quoted rates or any other rights or claim whatsoever by reason of any representation, explanation or statement or alleged representation, promise or guarantee given or alleged to have been given to him by any person.

#### **27.0 UNDERTAKING**

- 27.1 I / We have read and agree to abide by all terms and conditions of the same.
- 27.2 I / We here by state that nobody of my / our organization is /are a relative of any officer of M/s. Midhani and also further to state that No officer, official or employee of M/s. Midhani is partner of my / our company / Organization / partnership / proprietary concern

**PRE-CONTRACT INTEGRITY PACT****General**

1. Whereas M/s. MISHRA DHATU NIGAM LIMITED a Government of India Enterprise incorporated and registered as a company under the company Act, 1956 having its registered office at P.O. Kanchanbagh, Hyderabad – 500058 state of A.P., India hereinafter referred to as the Buyer and the first part, propose to procure -----, hereinafter referred to as Defence Stores, and M/s-----, (which term shall mean and include its successors assigns and legal representation), herein after referred to as the Bidder and the second party, has offered the stores.
2. Whereas the Bidder is a private company / public company / partnership / registered export agency, constituted in accordance with the relevant law in the matter and the Buyer is a Ministry of the Government of India performing its functions on behalf of the President of India.

**Objectives**

3. Now, therefore, the Buyer and the Bidder agree to enter into this Pre-contract agreement, hereinafter referred to as Integrity Pact, to avoid all forms of corruption by following a system that is fair, transparent and free from any influence / unprejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to: -
  - 3.1 Enabling the Buyer to obtain the desired Defence Stores at a competitive price in conformity with the defined specifications of the Service by avoiding high cost and the distortionary impact of corruption on public procurement, and
  - 3.2 Enabling bidder to abstain from bribing or any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also refrain from bribing and other corrupt practices and the Buyer will commit to prevent corruption, in any form, by their officials by following transparent procedures.

**Commitments of the Buyer:**

4. The Buyer Commits itself to the following: -
  - 4.1 The Buyer undertakes that no official of the Buyer connected directly or indirectly with the contract, will demand, take a promise for or accept directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organization of third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.
  - 4.2 The buyer will, during the pre-contract stage, treat all Bidders alike, and will provide to all Bidders the same information and will not provide any such information to any particular Bidder which could afford an advantage to that particular Bidder in comparison to other Bidders.
  - 4.3 All the officials of the Buyer will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
5. In case of any such preceding misconduct on the part of such officials (s) is reported by the bidder to the Buyer with full and verifiable facts and the same is prima facie found to be correct by the Buyer, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the Buyer and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the Buyer the proceedings under the contract would not be stalled.

**Commitments of Bidders:**

6. The Bidder commits himself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of his bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commits himself to the following:-
  - 6.1 The Bidder will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Buyer, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the Contract.

- 6.2 The Bidder further undertakes that he has not give, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Buyer or otherwise in procuring the contract or forbearing to do or having done any act in relation to the obtaining or execution of the Contract or any other contract with the Government for showing or forbearing to show favour or disfavor to any person in relation to the Contract or any other contract with the Government.
- 6.3 The Bidder will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 6.4 The Bidder will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 6.5 The Bidder further confirms and declares to the Buyer that the Bidder is the original manufacture / integrator / authorized government sponsored export entity of the defence stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the Buyer or any of its functionaries, whether officially or unofficially to the award of the contract to the Bidder, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 6.6 The Bidder, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the Buyer of their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- 6.7 The Bidder shall to use improperly, for purposes of competitor or personal gain, or pass on to others, any information provided by the Buyer as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The Bidder also undertakes to exercise due and adequate care lest any such information is divulged.
- 6.8 The Bidder commits to refrain from giving any complaint direct or through any other manner without supporting it with full and verifiable facts.
- 6.9 The Bidder shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

## **7. Previous Transgression**

- 7.1 The Bidder declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify bidder's exclusion from the tender process.
- 7.2 If the Bidder makes incorrect statement on this subject, Bidder can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

## **8. Earnest Money / Security Deposit (If applicable)**

- 8.1 Every bidder, while submitting commercial bid, shall deposit an amount as specified in the RFP as Earnest Money / Security Deposit, with the buyer through any of the following instruments: -
- (i) Bank Draft or a Demand draft in favour of M/s. Mishra Dhatu Nigam Limited, Hyderabad.
- (ii) A confirmed guarantee by an Indian Nationalized Bank, promising payment of the guarantee sum to M/s. Mishra Dhatu Nigam Limited, Hyderabad on demand within three working days without any demur whatsoever and without seeking any reasons whatsoever. The demand for payment by the Buyer shall be treated as conclusive proof for payment.
- 8.2 The Earnest Money / Security Deposit shall be valid upto a period of Six Months or the complete conclusion of the contractual obligations to complete satisfaction of both the bidder and the buyer, whichever is later. In case there are more than one bidder, the Earnest Money / security deposit shall be refunded by the buyer to those bidder (s) whose bid (s) does/do not qualify for negotiation by the Commercial Negotiation Committee (CNC) as constituted by the Buyer, Immediately after recommendation is made by the CNC on the bid(s) after an evaluation.
- 8.3 In the case of successful bidder a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of sanctions for violation shall be applicable for forfeiture of performance bond in case of a decision by the Buyer to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

8.4 The provisions regarding Sanctions for violation in Integrity Pact include forfeiture of performance Bond in case of a decision by the Buyer to forfeit the same without assigning any reason for imposing sanction for violation of Integrity Pact.

8.5 No interest shall be payable by the Buyer to the Bidder(s) on earnest money / Security Deposit for the period of its currency.

### **9. Company Code of Conduct**

9.1 Bidders are also advised to have a company code of conduct (clearly rejecting the use of bribes and other unethical behavior) and a compliance program for the implementation of the code of conduct throughout the company.

### **10. Sanctions for Violation:**

10.1 Any breach of the aforesaid provisions by the Bidder or any one employed by him or acting on his behalf (whether with or without the knowledge of the Bidder) or the commission of any offence by the Bidder or any one employed by him or acting on his behalf, as defined in chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act 1988 or any other act enacted for the prevention of corruption shall entitle the Buyer to take all or any one of the following actions, wherever required: -

- (i) To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the Bidder. However, the proceedings with the other Bidder(s) would continue.
- (ii) The earnest Money / Security Deposit / Performance Bond, if furnished by the bidder, shall stand forfeited either fully or partially, as decided by the Buyer and the Buyer shall to be required to assign any reason therefore.
- (iii) To immediately cancel the contract, if already signed, without giving any compensation to the Bidder.
- (iv) To recover all sums already paid by the Buyer, and in case of an Indian Bidder with interest thereon at 2% higher than the prevailing Prime Lending Rate, while in case of a Bidder from a country other than India with interest thereon at 2% higher than LIBOR. If any outstanding payment is due to the Buyer from the Bidder in connection with any other contract for any other Defence stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- (v) To en-cash the advance bank guarantee and performance bond / warranty bond, if furnished by the Bidder, in order to recover the payments, already made by the Buyer, along with interest.
- (vi) To cancel all or any other Contracts with the Bidder.
- (vii) To debar the Bidder from entering into any bid from the Government of India for a minimum period of five years, which may be further extended at the discretion of the buyer.
- (viii) To recover all sums paid in violation of this Pact by Bidder(s) to any middleman or agent or broker with a view to securing the contract.
- (ix) If the Bidder or any employee of the Bidder or any person acting on behalf of the Bidder, either directly or indirectly, is closely related to any of the officers of the Buyer, or alternatively, if any close relative of an officer of the Buyer has financial interest / stake in the Bidder's firm, the same shall be disclosed by the Bidder at the time of filing of tender. Any failure to disclose the interest involved shall entitle the Buyer to rescind the contract without payment of any compensation to the Bidder. The term 'close relative' for this purpose would mean spouse whether residing with the Government servant or not, but to include a spouse separated from the Government servant by a decree or order of a competent court, son or daughter or step son or step daughter and wholly dependent upon Government servant, but does not include a child or step child who is no longer in any way dependent upon the Government servant or of whose custody the Government servant has been deprived of by or under any law, any other person related, whether by blood or marriage, to the Government servant or to the Government servant's wife or husband and wholly dependent upon Government servant.
- (x) The Bidder shall not lend to or borrow any money from or enter into any monetary dealings or transactions directly or indirectly, with any employee of the Buyer, and if he does so, the Buyer shall be entitled forthwith to rescind the contract and all other contracts with the Bidder. The Bidder shall be liable to pay compensation for any loss or damage to the Buyer resulting from such rescission and the Buyer shall be entitled to deduct the amount so payable from the money(s) due to the Bidder.

(xi) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the Buyer with Bidder, the same shall not be opened.

10.2 The decision of the Buyer to the effect that a breach of the provisions of this Integrity Pact has been committed by the bidder shall be final and binding on the Bidder, however, the Bidder can approach the monitor(s) appointed for the purposes of this pact.

**11. Fall Clause**

11.1 The Bidder undertakes that he has not supplied/is not supplying the similar systems or subsystems or Defence stores at a price lower than that offered in the present bid in respect of any other Ministry / Department of the Government of India and if it is found at any stage that the similar system or sub-system was supplied by the Bidder to any other Ministry / Department of the Government of India at a lower price, then that very price will be applicable to the present case and the difference / in the cost would be refunded by the Bidder to the Buyer, if the contract has already been concluded.

11.2 The Bidder shall strive to accord the most favored customer treatment to the Buyer in respect of all matters pertaining to the present case.

**12. Independent Monitors**

12.1 Mr. N Vinod Kumar, Flat No. 401, Laxmiram Trident Apartments, Kanthreddy Nagar, Attapur, Hyderabad – 48 is the Independent External Monitor for Midhani.

12.2 As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Chairman & Managing Director of M/s. Mishra Dhatu Nigam Limited, Hyderabad.

13. **Examination of Books of Accounts:** In case of any allegation of violation of any provisions of this Integrity Pact or payment of commission, the Buyer or its agencies shall be entitled to examine the Books of accounts of the Bidder and the Bidder shall provide necessary information of the relevant financial documents in English and shall extend all possible help for the purpose of such examination.

14. **Law and Place of Jurisdiction:** This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the Buyer i.e. Hyderabad.

15. **Other Legal Actions:** The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.

**16. Validity**

16.1 The validity of this Integrity Pact shall be from date of its signing and extend upto 5 years or the complete execution of the contract to the satisfaction of both the Buyer and the Bidder, whichever is later.

16.2 Should one or several provisions of this Pact turn out to be invalid, the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

17. The parties hereby sign this Integrity Pact on -----.

**BIDDER**

**BUYER**

M/s. Mishra Dhatu Nigam Limited,  
(A Govt. of India Enterprise)  
P.O. Kanchanbagh,  
Hyderabad 500 058,  
INDIA.

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In the presence of

In the presence of

**Witness:**

**Witness:**

1.

1.

2.

2.

Envelope No.1

"TECHNO – COMMERCIAL BID, and Other documents "

**Tender NO. MDNL/AP/ 22/OT/ 249 /2017-18 Date : 18.12.2017**

Due Date : 19.01.2018 at 10.30 hrs.

Opening Date : 19.01.2018 at 11.00 hours

To

ADDITIONAL GENERAL MANAGER (I/C PURCHASE & STORE)  
CORPORATE OFFICE,  
MISHRA DHATU NIGAM LIMITED,  
PO: KANCHANBAGH, HYDERABAD - 500 058.

NAME OF THE TENDERER:

Envelope No.2

"COMMERCIAL / PRICE BID"

**Tender NO. MDNL/AP/ 22/OT/ 249 /2017-18 Date : 18.12.2017**

Due Date : 19.01.2018 at 10.30 hrs.

Opening Date : 19.01.2018 at 11.00 hours

To

ADDITIONAL GENERAL MANAGER (I/C PURCHASE & STORE)  
CORPORATE OFFICE,  
MISHRA DHATU NIGAM LIMITED,  
PO: KANCHANBAGH, HYDERABAD - 500 058.

NAME OF THE TENDERER:

PLEASE PUT THE ABOVE TWO ENVELOPS IN A BIGGER SIZE ENVELOPE  
AND INDICATE THE DETAILS AS SHOWN BELOW:

Envelope No.3

CONTENTS :    1. TECHNO – COMMERCIAL BID & other documents  
                  2. COMMERCIAL / PRICE BID.

**Tender NO. MDNL/AP/ 22/OT/ 249 /2017-18 Date : 18.12.2017**

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NAME OF THE TENDERER: